

# Vendor Application for retail space at the Carlisle, MA Country Fair

We are pleased to invite you to participate in the Country Fair Marketplace at Carlisle's Old Home Day this year. The Marketplace will be open on the Saturday, before the 4th of July between the hours of 10:30 AM and 1:00 PM on Church Street in Carlisle Center. Please plan to remain in operation during these hours.

Covered booths, and stand-alone spaces are available. We have a limited number of electrical hookups. *Spaces, and electrical access will be assigned on a first come basis so please sign up early if you have specific needs.*

The Old Home Day Association requires 10% of the vendor's gross sales (including sales of raffle tickets, kids games, etc.) *OR* a \$25 flat fee if nothing is being sold. This donation helps offset the expenses associated with sponsoring Old Home Day activities. Please plan to pay at the end of the fair. Envelopes will be provided in the morning and collected at 1:00 PM. ***Make checks payable to Carlisle Old Home Day Association.***

Access to vendor booths is only from 6:00 AM to 7:00 AM and 8:50 AM to 9:50 AM. Please be on time to set up, as other events will restrict access. The space reserved for you will be labeled with your name and someone will be there to direct you to your assigned space.

Special access to Church Street will be allowed from Bedford Road/Rte. 225 south of the rotary, up one-way Church Street the wrong way. Green Cemetery will be on your left as you enter. Park in the Carlisle School lot. NO vehicles will be allowed in the booth area on Church Street. This is a change from previous years by order of the Carlisle police. We strongly suggest you bring a wagon or hand truck to unload your vehicle.

(Please note that NO political organizations or groups supporting politically motivated, controversial issues are allowed at Old Home Day).

We look forward to your participation!

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Please read the attached official invitation below with more important information.

If you are selling food you must check with Linda Fantasia at the Board of Health to determine if you need a permit or not, as this depends on the type of food being sold (food that will spoil if it is not kept hot or cold is of the greatest concern, but please check).

Her contact information is:

Linda Fantasia / Health Agent - Town of Carlisle  
(978) 369-0283  
lfantasia@carlisle.mec.edu

We are looking forward to a great Old Home Day and we hope to see you there.

Thank You,

Contact: [countryfair@carlisleohd.org](mailto:countryfair@carlisleohd.org)

# Space Request Form

Carlisle Old Home Day Country Fair Marketplace

Saturday, the weekend before the 4th of July

Open form below in Adobe Acrobat. Fill in and send to:

countryfair@carlisleohd.org

OR

snail mail to:

Country Fair

684 East Street

Carlisle, MA 01741

OR

*[click here and fill out e-mail application](#)*

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Product or service being offered: \_\_\_\_\_

Is electrical power needed? YES \_\_\_\_\_ NO \_\_\_\_\_

Is a booth, or stand-alone (open) space preferred? \_\_\_\_\_

**If stand alone space, please bring your own flat display surface and canopy if desired for shade.**

**Carlisle Old Home day does not provide tables, chairs or pop-up shade units.**

If you have special requirements please contact us.

Contact: [countryfair@carlisleohd.org](mailto:countryfair@carlisleohd.org)

